



NORTH
Dakota
Be Legendary.

Procurement
MANAGEMENT AND BUDGET

COOPERATIVE
PURCHASING

State Contracts You Can Use

State Contracts

- Office Supplies
- Copiers & Printers
- Computers & Accessories
- Cell Phones & Radios
- Vehicles, Tires & Parts
- Office System Partitions
- Software
- Sit Stand Ergonomic Desks
- Paper & Paper Products
- Batteries, Dry Cell & Vehicle
- Credit Card (State P-Card)
- Food Products
- Toner & Printer Products
- Video Conferencing (STAGEnet)
- Telephone Systems (Avaya)
- Lighting Lamps
- Janitorial Products
- Trash Bags
- Floor Coverings
- Electronic Waste Recycling
- Hazardous Material Disposal
- Shredding Services
- Small Package Delivery Services
- Fire Extinguishers & Fire Systems
- Floor Mats & Supplies
- Maintenance & Repair Supplies
- Visit the website to see more!

COOPERATIVE PURCHASING WITH STATE PROCUREMENT

Government entities can purchase goods and services from the Office of Management and Budget (OMB) State Contracts. OMB State Procurement establishes contracts for goods and services commonly used by government entities.

Partnering with the OMB State Procurement Office can reduce administrative time and save money. In addition, you can be confident knowing that your purchases have met the standards of ethical and accountable public procurement.

Cooperative purchasing is authorized under North Dakota Century Code Section 54-44.4-14.

WHO IS ELIGIBLE?

Cities, counties, townships, public school districts, State Board of Higher Education institutions, governmental boards and commissions, tribal agencies or public transit authorities are eligible.

Nonprofit organizations established by public entities should contact the State Procurement Office to determine if they are eligible.

HOW DOES IT WORK?

The OMB website has a full list of state contracts, vendors, pricing and ordering information. Orders can be placed directly with the vendor.

Visit www.omb.nd.gov/cooperativepurchasing for more information about cooperative purchasing.

COOPERATIVE PURCHASING BY CITIES, COUNTIES AND PUBLIC SCHOOLS

Counties, cities and school boards have authority to participate in cooperative purchasing contracts using a joint powers agreement under N.D.C.C. Chapter 54-40.3. See the following laws:

- Cities see N.D.C.C. section 11-11-14 (4) and N.D.C.C. section 11-11-69
- Counties see N.D.C.C. section 40-05-01 (52) and N.D.C.C. section 40-05-25
- School Boards see N.D.C.C. section 15.1-09-34

Contact your legal counsel for assistance when considering joining a cooperative purchasing agreement. Cooperative purchasing contracts cannot be used for public improvements (N.D.C.C. Chapter 48-01.2).

OFFICE OF MANAGEMENT AND BUDGET

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QUESTIONS?

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