

How To Do Business With The State Of North Dakota

Why Become Part of the State Bidders List?

Executive branch agencies and higher education institutions use the State Bidders List when issuing solicitations for goods and services.

The Process is Quick and Easy

Simply apply to be placed on the state bidders list to receive emails about new bid opportunities.

Go to
[www.omb.nd.gov/
bidding](http://www.omb.nd.gov/bidding)

- Current Bidding Opportunities
- Links to other Bidding Opportunities
- Contact Information for Procurement Assistance Organizations

Is your business interested in bidding on state contracts? You can easily apply to be placed on the state bidders list, and receive notice of state bidding opportunities.

Effective August 1, 2023, Bidders List laws were changed to remove Secretary of State registration requirements.

BIDDERS LIST REGISTRATION

The bidders list is used by state executive branch agencies and institutions when issuing solicitations for goods and services \$50,000 and over. Go to www.omb.nd.gov/howtobid for bidders list registration information. It is recommended that you use a general company email address for instances when employees are absent or leave the company.

Choose commodity codes for the goods and services you sell. Commodity codes determine which bid notices you will receive. For a list of commodity codes, go to www.omb.nd.gov/howtobid and click on Commodity Codes.

Contact the State Procurement Help Desk at infospo@nd.gov or 701.328.1728 for assistance.

ONLINE BIDDER MAINTENANCE

Search the Bidders List at apps.nd.gov/csd/spo/services/bidder/main.htm to see if your company is a registered bidder or view current solicitations and state contracts.

Visit www.omb.nd.gov/howtobid for information on how to update your Bidders List profile with any address, contact or commodity code changes.

SECRETARY OF STATE REGISTRATION

State law requires vendors that have a registration requirement with the Office of the Secretary of State must be registered before the contract award and the registration must remain active for the duration of the contract period (N.D.C.C. 54-44.4-09.1). Visit the Office of the Secretary of State's vendors webpage at sos.nd.gov/business/vendors.html for information on registration requirements and fees. For assistance, contact the Office of the Secretary of State at sosbir@nd.gov or call 701.328.2900 (choose menu item 2, then option 1).

OFFICE OF MANAGEMENT AND BUDGET
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STATE OF NORTH DAKOTA PURCHASES INCLUDE:

- Supplies
- Equipment
- Services
- Information Technology
- Printing