

# Office of Management and Budget

## 2023-2025 Legal Notice Rate Certificate Information

In accordance with North Dakota Century Code section 46-05-03, the Office of Management and Budget (OMB) consulted with representatives of the newspaper industry and representatives of state and local government regarding legal notice rates. The standard newspaper legal notice rates for the 2023-2025 biennium will remain the same as the 2021-2023 biennium.

2023-2025 LEGAL NOTICE STANDARD RATES	
Type	July 1, 2023 – June 30, 2025
Base Line Rate	.86
Column Inch – Daily	14.24
Column Inch – Small Daily	9.67
Column Inch – Weekly	6.98

### NORTH DAKOTA NEWSPAPER RATE CALCULATION

Law requires OMB to compute a standard rate for legal notices so there is a uniform billing structure. Legal notices should cost the same in every newspaper regardless of variations in column width and font.

OMB calculates rates for each newspaper by applying a formula to these standard rates. Each newspaper must provide a tear sheet and font sample (double-alpha). OMB must physically measure the newspaper's column width and "double-alpha". These measurements are plugged into the formula to calculate the newspaper's legal notice rate.

Newspapers using more than one font size, column size, or font style will need a rate certificate for each specific change used in the legal notice section of the newspaper.

### YOUR NEWSPAPER'S RATE CERTIFICATE

Newspapers must use the rates, type size, and column width as shown on its legal notice rate certification as issued by OMB. Newspapers will be held responsible for the correct billing of all legal notices placed in your newspaper. Failure to follow the provisions of legal notice laws, may result in fines and forfeiture of pay for such printing under [North Dakota Century Code section 46-05-06](#).

**IMPORTANT:** Newspapers must contact OMB if they change font, font size, or column width to get a new rate calculated. If you change column width or font, this certificate is invalid, and you will be billing incorrectly. OMB is required to issue certifications within fifteen days after samples are submitted, or as soon thereafter as practicable.

### LEGAL NOTICE FORMATTING

- Format legal notices in a compact manner using left justification, without unnecessary spaces, blanks, and without any leads (headers) or other devices for increasing space and cost.

Please contact Sara Bilden at 701-328-0819 or [infospo@nd.gov](mailto:infospo@nd.gov) with any questions regarding the legal notice rates.