

This form should be completed by accredited non-public institutions of higher education and tribal colleges for reimbursement of eligible COVID-19 related expenses through the Coronavirus Relief Fund. Federal guidance provides that allowable expenses are: necessarily incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act); and incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

By signing and submitting this form you are certifying the following statements:

1. I have the authority on behalf of the institution to request financial assistance payments from the State of North Dakota for federal funds appropriated pursuant to section 601 of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020).
2. The state will rely on this certification as a material representation in making financial assistance payments to the institution.
3. I acknowledge the institution has not utilized other federal funds for the expenditures for which reimbursement is requested.
4. I acknowledge the institution will keep records sufficient to demonstrate that the expenditure is in accordance with section 601(d) of the Social Security Act.
5. I acknowledge all records are subject to audit by the United States Department of Treasury's Inspector General and the North Dakota State Auditor's Office. In the event of an audit, records supporting the expenditure will be produced timely.
6. I have registered my institution with [SAM.gov](https://www.sam.gov) as required by the Office of Inspector General's reporting requirements.

Name of Non-Public Institution of Higher Education/Tribal College: _____

Category	Project Name	Amount
Administrative Expenses		
Budgeted Personnel & Services Diverted to Substantially Different Use		
COVID-19 Testing and Contact Tracing		
Economic Support		
Expenses Associated with the Issuance of Tax Anticipation Notes		
Facilitating Distance Learning		
Food Programs		
Housing Support		
Improve Telework Capabilities of Employees		
Medical Expenses		
Nursing Home Assistance		
Payroll for Public Health and Safety Employees		
Personal Protective Equipment (PPE)		
Public Health Expense		
Small Business Assistance		
Unemployment Benefits		
Workers' Compensation		
Other (describe in 'Project Name' field)		
Total Request		

 Name/Signature

 Title

 Date